



DELHI PUBLIC SCHOOL, BANGALORE EAST- IBCP

ADMISSION POLICY

Delhi Public School Bangalore East works to provide the best learning experience for children who seek to explore and are on a trajectory to realize their potential. Our strength is the well trained faculty who establish a strong partnership with children and motivate them to achieve exemplary results in the academic assessment. Opportunities to enhance leadership skills, internship and career guidance programmes are some of the focal points to robust and comprehensive academic program for students of grades 11 and 12.

We believe in education with competence and our approach is holistic and student centred. Our mission is to create a school system that is built on sound fundamentals and instil a sense of civic responsibility in a global perspective. The intent is to strive towards excellence by responding to changing needs and expectations of the digitally active global community. Our curriculum is inclusive and encompasses the brilliance of academics, skill training and values to enhance intellectual competence, dynamism, versatility, and character.

The School Admissions Policy ensures a fair and straightforward admissions system that promotes equity and fair access for all. This policy helps parents understand how the admission decisions will be made.

A) AIMS AND OBJECTIVES

- To harmonise the objectives of the school with the ambitions and aptitudes of the student.
- Zero tolerance on discrimination with a very transparent admissions process.
- Set a decorum of similar and high standard core values for our students and all stake holders. This document reinstates the importance of the commitment of the school management to ensure fair, transparent, and ethical practices in the implementation of the admissions program.
- The IBCP program is open to all students, regardless of previous educational experience,(the student can be from IGCSE, ICSE,CBSE or State Board) and is an extension of the school's mission to promote the development of world citizens.
- To empower our children with cognitive skills required to keep pace with evolving trends.
- To inculcate a high moral fibre, a spirit of inquiry and a scientific temper in our students to give them the competitive edge.
- Adherence to local laws

B) ADMISSIONS COMMITTEE

The School Admission Committee consists of one representative of the Administrative Department, the IBCP co-ordinator, the relevant class teacher and if need be, the school counsellor.

The roles of each of these members are defined clearly in this policy document as below

- **Administrative Officer:** ensures that the student applying for admission meets the basic eligibility criteria listed in this document.
- **Programme Coordinators:** Conducts the interaction session sometimes along with the class teacher. They ensure that parents understand the school pedagogy and concur with the school philosophy. The programme coordinators also facilitate the understanding of the IB philosophy and core values to parents / guardians and students.
- **School Counsellor:** participates in the interaction session to assess any Special Education Needs of the student seeking admission. The counsellor also briefs the students on the course curriculum as well as its structure.

C) PRE-ADMISSION PROCEDURE (IB career-related programme)

New admissions are not granted to IBCP year 2 (grade 12th) students.

Eligibility criteria:

All candidates who have done their grade 10 from an Indian board (CBSE, ICSE, & state board) or have done IGCSE must show evidence that they have completed appropriate courses to a grade 10 level in a previous school. This is usually done by providing a school report of the first semester of grade 10 (or the second semester of grade 10 if applying in summer prior to grade 11) or IGCSE equivalent examination results. The following will be the procedure:

- Parents should procure the admission form from the school website.
- The student will be required to complete the online application form and attach the relevant documents as specified in the form.
- All candidates who have done their grade 10 from an Indian board (CBSE, ICSE, & state board) or have done IGCSE or MYP have to appear for an entrance test. The entrance test will comprise of the following subject papers. The test will be on Physics, Chemistry, Biology, Maths and English.
- The students must obtain 45% marks in the entrance tests taken at DPSBE for admission to the international curriculum.
- If desired, the parents can have a guided tour of the school.
- Admission to IBCP for students of Delhi Public School, Bangalore East is offered through one-on-one counselling sessions with the student and parent. Students will be allowed to appear for a personal interaction where they can interact with a team comprising of Head of the school, IBCP co-ordinator to get an overall view of their interest and aptitude in the field of the chosen CRS programme and also to understand their ability to meet the demands of the course.
- Provisional offer letter of admission of the student is given to the parents.
- All students are eligible for admission if it is believed that the school can provide an educational programme that can meet their specific needs.

However, the school holds the right to grant or refuse admission to any student on basis of merit and/or eligibility criteria.

- After receiving the final passed result of grade 10 of IGCSE, CBSE, ICSE, MYP or state board, Provisional admission will be confirmed.
- DPSBE students will automatically be given admission to the IBCP on completion of grade 10 from any board. They will not have to go through the regular admission procedure of assessments to seek admission in the IB career programme. They may be called for an interview to understand their ability to meet the demands of the course.

- A student who decides to participate in the IBCP Program, is expected to:
 - o demonstrate self-discipline and responsibility
 - o develop a serious work ethic
 - o approach tasks with a sense of purpose
 - o learn from fellow students as well as teachers
 - o share with, and contribute to the community

- If desired, the parents can have a guided tour of the school.

Delhi Public School Bangalore East uses various methods such as consultations and review of previous grades and written examination to assesses the language proficiency of the student. Where needed, the student is given full support from the school to ensure that the student is comfortable in the language of instruction (English).

D) CAREER RELATED STUDIES AND DP SUBJECTS

DPSBE will offer at least 2/3 DP subjects that provide links with their Career Related Studies pathway. The students will have the choice of selecting any combination of SL and HL subjects. (both SL /both HL/one HL and one SL)

The students will be completing the requirements of the DP subjects as outlined in the DP subject guides, except the DP core.

More than one course can be chosen from the same group in any combination of HL or SL.

DPSBE offers following DP subject under each CRS course

- 1. Sports Management:** Economics, Business Management
- 2. Business Administration:** Economics, Language A
- 3. Science, technology, engineering and mathematics:** Physics, Chemistry, Mathematics/Biology
- 4. Artificial Intelligence:** Physics, Chemistry, Mathematics

Note: DP subject HL/SL will be decided after having discussed with the college counsellor for the best practice of a student.

E) ADMISSION DOCUMENTATION

1. Application form

Application forms are available from the school website.

2. Closing date

All applications that have been submitted by the closing date as decided for the session will be reviewed by the Admissions committee and will short-list suitable applicants on basis of the eligibility criteria, that will be displayed on the school website.

3. Late applications

Late applications will not be processed until all timely applications have been allocated.

4. Relevant accompanying documents

- Signing of a Declaration of understanding of the IBCP school pedagogy and philosophy
- Consent form for sports activities
- Consent form for the Career-related studies
- Original birth certificate plus one photocopy of the birth certificate (original to be returned back to parent / guardian after verification)
- Previous class report cards / records (inclusive of 10th grade or equivalent certificate and marksheets). These are also used to assess the eligibility of the student for entry into the CP courses.
- Special academic or psychological evaluation reports (if applicable)
- 1 passport-size photo of student and 1 set of passport-size photo of parent(s) /legal guardian

F) POST ADMISSION PROCEDURES

-The existing as well as new students have to undergo the same process of admission as per the guidelines mentioned above.

-Parents undergo an orientation programme to acquaint themselves with the IB program. (please refer to section ORIENTATION FOR PARENTS AND STUDENTS for further information)

-Upon successful selection for admission based on merit and eligibility, the parents/ guardians are required to deposit the corresponding fee.

-Parents / guardians are required to submit the following documents.

1. Original transfer certificate. (A report / marks of the last assessment given will also be required)
2. Photocopies of all achievement certificates in the field of Academics, Sports, Extra-Curricular activities etc.
3. Photocopy of Passport (if available) or any other national identity card. Passport is mandatory for foreign students.
4. The Admission documentation booklet must be completed and signed by Parent / parents/ guardian. This information would ensure the facilitation of a smooth relationship between the parents / guardian and the school.

5. Post receiving an Admission Confirmation Letter from the school, the parents/ guardians shall pay the corresponding fee and complete any further formalities, if any.
6. Parents can contact the school admission counsellor in case of any queries.
7. School uniform and books can be purchased from the Uniform shop and Book shop in the School respectively. The school book shop has been furnished with the list of books required.
 - A new student will be allocated his/ her/ their class on their first day of school. The time table is handed over to him/her/ them by the Class teacher on the same day.
 - Parents/ guardians will need to notify the school with regards to the joining date of their ward if they are unable to join on the first day of school to ensure a smooth and seamless transition.
 - Teachers will assist new students with the syllabi covered in the class till date to catch them up to speed if needed.
 - Parents can contact the school admission counsellor in case of any queries.
 - At Delhi Public School, we carry out an 'assessment of educational need' upon entry to the school at the time of admission.

G) ORIENTATION FOR PARENTS AND THE STUDENTS

Bearing in mind that the IB Career- related Program (IBCP) is a new curriculum for many parents/ guardians and students, the school offers an orientation programme for parents/ guardians and students to acquaint them with the IB philosophy.

The orientation programme includes a presentation detailing the requirements and expectations of the IB Career-related Programme, the IB philosophy and emphasises on the role of parents to the success of the student's learning journey.

The orientation programme will also emphasise on the importance of international mindedness and outline all the ways that the school will provide support to the students and parents towards this goal.

The orientation will follow a short question and answer session to clarify doubts.

Individual counselling, to shed more light on the same, can be arranged post the orientation.

H) CORE COMPONENTS

- The four core requirements of the IBCP – personal and professional skills, language development, reflective project and service learning- are compulsory for students following the IB Career- related Programme.
- The admission policy is subject to review annually by the principal / head of school, coordinators and heads of departments in consultation with subject teachers.

- All school policies are communicated to the teachers, students and parents through regular communication and are uploaded on the school website.

I) CONTRACT

Parents are required to read and sign the admission policy as stated above.

By signing the document, parents/ guardians accept the terms and conditions for their ward to be considered for admission to the IB Career-related programme at Delhi Public School, Bangalore East.

Name of the Student:

Name of the Parent:

Date:

Signature of the Parent: